



DEPARTMENT OF MASS COMMUNICATIONS

Commencement DVDs and VHS Tapes Order Form

NAME

FIRST

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MAILING ADDRESS

STREET OR PO BOX

CITY

STATE

ZIP CODE

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Price of All Tapes: \$15 (add \$5 for shipping & handling in the US)

Special Note: Payment will be accepted by cash (in-person), money order or by cashier's check only. To purchase, make payment at the University Cashier's office (located in White Hall) and bring form and receipt to Office Manager in Fine Arts Room 329 (326) Monday through Friday 1:00 p.m. – 4:00 p.m.

	VHS	DVD
Quantity		
Total (\$15 each –add \$5 for shipping and handling if you want tape(s) mailed)		

Check here if tape(s) will be picked up in person

Check here if tape(s) will be mailed (add \$5 to all mail orders to cover shipping and handling)-
The Tape(s) will be mailed out one week after the Commencement Exercises

Purchaser's Signature

Date

**Send Completed Form and Payment Receipt to:
Office Manager**

Department of Mass Communications (**Fine Arts # 329/326**)
Bethune-Cookman University
640 Dr. Mary McLeod Bethune Boulevard
Daytona Beach, FL 32114

For more information call: **386-481-2754**