



Bethune-Cookman University

Job Title: Adjunct/Part time Faculty to teach Nutrition

Sector: School of Business

Department: Hospitality Management

JOB SUMMARY: Provide instruction for students.

Reports to department head – Mr. Graham Bowcher

ESSENTIAL FUNCTIONS:

- Design and deliver classes in Nutrition
- Grade and counsel students
- Keep class records and submit grade reports
- Knowledge of online teaching would be beneficial, not essential
- Attend faculty and other required meetings as designated by the Department Head
- Perform such administrative or other duties as may be specifically designated in annual or special contracts.
- Perform such additional duties as are necessary relating to the delivery of the subject area

EDUCATION and EXPERIENCE:

- Doctorate or Master's degree in Nutrition or related subject area.

REQUIREMENTS:

- Experience of training or teaching students in Nutrition related subjects beneficial.
- Demonstrate awareness of and sensitivity to diverse student populations and ability to contribute to the University's commitment to enhancing student awareness and appreciation of diverse ethnic and cultural heritages.

ENVIRONMENTAL/PHYSICAL CONDITIONS:

- Working environment is a normal business office setting.
- Demands normal manual dexterity and visual and auditory acuity.
- Must be mobile throughout the campus.
- Typically, the incumbent may sit comfortably to do the work. However, there may be some walking, standing, bending, or carrying of light items.
- Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.
- Occasional evening and weekend work may be required.

The following are **OBLIGATIONS** that faculty members should assume in correlation with rights accorded them:

- Faculty members have an obligation to know the mission and goals of the University, and to work toward the realization of these goals in the service of the University.
- Faculty members have an obligation to respect the rights of students, to hold students to their responsibilities, and to maintain cordial relations with the students.
- Christian leadership and wholesome behavior are necessary – at all times—to promote Christian education.
- Faculty members are expected to promote the interests and the good reputation of the University, to cooperate with the administration, and to observe and enforce the regulations of the University to the best of their abilities.
- Faculty members who are employed full-time have an obligation to give full-time service to the University during the periods of their contracts. Duties include, but are not limited to, counseling of students concerning course materials and counseling on curriculum requirements.
- Faculty members are expected to strive for professional development, thereby enhancing themselves and the University.

Please send applicant information to:

Mr. Graham Bowcher

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